

GUIDELINES FOR PARTICIPATION

IAA Commercial Vehicles 2022

TERMS & CONDITIONS

Group Participation at IAA Commercial Vehicles : International Motor Show : September 20-25, 2022

SPACE BOOKING

Application in prescribed reply form for participation in ACMA Joint Stands at International Show should be signed and submitted at the earliest for booking of space against full payment. Location and dimension (Length & width) of the stands will be specified by ACMA on receipt from the fair organizers. However, the allotment of Space/Booth would be done by ACMA in consultation with the trade fair committee, keeping in mind that competing products are not placed next to each other.

Participating companies has to clear their membership subscription for the current year in case if it is outstanding.

STAND CONSTRUCTION

Stand Construction in the ACMA pavilion would only be allowed if Group companies are taking space for more than 50 sq. mtrs. No alteration would be allowed in India branding which will be common for all exhibitors in ACMA Joint Stand as per the directions from Ministry of Commerce, Government of India, otherwise no subsidy will be offered to the participating companies.

HS CODE (8 Digits)

As per the Government of India mandate, all participating companies would require to submit their HS Code (8 Digit) against each product they will be displaying at the show.

CANCELLATION / REDUCTION OF EXHIBIT SPACE/REFUND OF PARTICIPATION FEE

In the event of an exhibit space cancellation and ACMA receives written information of such cancellation more than (90) days prior to the opening date of the Exhibition then ACMA may retain a service charge equal to fifty (50) percent of the rental cost of the space. If a cancellation takes place within ninety (90) days of the opening day of the Exhibition, the exhibitor is liable for 100% of the rental cost of the space.

In the event of an exhibit space reduction and ACMA receives written notice of such reduction more than ninety (90) days prior to the opening date of the Exhibition then ACMA may retain a service charge equal to fifty (50) percent of the rental cost of the space not used.

Refund of Participation fee will be considered in case of non-availability of space / reduction of space by ACMA / rejection of application or in the event of cancellation of participation due to unforeseen circumstances.

In case of default of any payment due from the participants, ACMA reserves the right to not accept participation in future fairs with ACMA in India and abroad or as may be advised by the Executive Committee of ACMA.

Availability of Exhibits for display at the stands should reach at least one day prior to the Show and would be the responsibility of the Company.

The Stands should be complete in all respects atleast one day prior to the Show or as per the Show Guidelines/Rules.

In the event of postponement, cancellation of Exhibition beyond the control of ACMA and the Fair Authority, ACMA shall not be liable for any loss or liability. Any reschedule / postponement of the show will not affect the ACMA Joint Stand participation and all confirmed participants will automatically be taken as participants at ACMA Stand on the revised dates, unless ACMA decides to cancel participation in the best interest of the members.

INSTALLATION AND DISMANTLING OF EXHIBITS

Installation and dismantling of exhibits may not begin before the specified starting time and must be completed by the specified completion time given by the Fair Authority and is the responsibility of the company.

In case of shell scheme/built up booths Companies are expected to remove the tapes being used on the panels. Any damage to the panels/cleaning charges as levied by the Fair Authorities/Contractor would be borne by the exhibiting company.

Items exhibited and stand structures that are not removed from the fairground area by the deadline stipulated by fair organizer, the exhibitor will have to bear the cost for transportation and storage. The organizer and ACMA will not be responsible for damage or loss of the items stored.

The exhibitor undertakes to return the stand area in the condition as received and if the exhibitor does not comply with this obligation by the time the disassembly is completed, the stand will be restored to its original condition at exhibitor's expense.

ENTRY TO OFFICIAL FAIR CATALOGUE

Every fair organizer has a deadline for entering the company information in the Exhibitor Catalogue. The deadline for the catalogue entry would be informed to the participating companies in due course. In case the company does not provide the necessary information before the deadline, ACMA will not be liable for any missing information in the official fair catalogue.

FREIGHT FORWARDING

ACMA will provide the information about the official freight forwarder with regard to relevant exhibitions. Participating companies are supposed to be in touch with the agency directly and payment towards freight forwarding is to be settled with the agency directly. ACMA will not be responsible for any delay / misplacement of the exhibits by the freight forwarders. Participating companies sending exhibits by courier / carrying with them have to read the rules and regulations of the visiting country thoroughly.

EXHIBIT DISPLAYS

Any litigation with regard to display products will be the liability of the exhibiting company and ACMA will not be responsible for any such issues.

VISA

ACMA will provide necessary information to the traveling representative of the participating company by way of issue of Visa Recommendation Letter to the concerned Mission for obtaining visa. However, ACMA shall not be responsible in case of the concerned Mission denies visa to the representative of the participating companies.

Visa recommendation letter will be issued only in favour of the representative nominated by the participating companies.

GENERAL

Sharing or Subletting of Space/Booths is not permissible. Violation of this may lead to cancellation of space allotted, forfeiting of participation fee etc. paid to ACMA. Only group companies that are members of ACMA will be considered subject to prior information given to ACMA.

Environment friendly, re-usable packaging material is recommended for exhibits to avoid waste and have the minimum environmental impact.

Any distribution of literature or samples shall be limited to the exhibitor's booth.

Storage of flammable articles are prohibited.

Participants should keep their stands duly attended during the visiting hours. They are not allowed to close their stands or pavilions before the closing time of the fair.

Wherever possible, ACMA will be sending information on recommended hotels to confirmed companies but members are free to choose their own accommodation.

SALE OF EXHIBITS

Sale of exhibits is generally not allowed and any liability of risk will be on the account of exhibiting companies. However the company may arrange to dispose off the exhibits after the show at its own cost/risk or settle with the fair organizers / freight forwarders.

MUSIC PROHIBITION

As a reminder the use of music is prohibited in most of the international show or is restricted upto a certain decibel levels and may require prior approval from the Fair Authorities.

SMOKING

Smoking in the stand and in the halls is prohibited at all International Shows.

ACCEPTANCE OF TERM & CONDITIONS:-

I hereby convey our company's acceptance of the Terms & Condition for participation at IAA Commercial Vehicles 2022.

Signature: _____ Date: _____

Name: _____ Designation: _____

Company : _____

Mobile No.: _____ Email : _____
