****

**Automotive Component Manufacturers Association of India**

**(Eastern Region)**

**REPLY FORM**

Mr. Vadivelan Gounder Phone : (0657) 2972014 & 2230035

ACMA – Eastern Region Cell : +91-9931112596

Room No.- 4 E-mail : vadivelan.gounder@acma.in

Centre For Excellence, Jubilee Road acmaer@acma.in

Jamshedpur – 831001

Dear Vadivelan,

**One day Workshop on “Advance Excel Tools & Techniques”**

**Wednesday, 21st June, 2023 | 10:00am to 5:00pm |The Kannelite, Sakchi, Jamshedpur**

We are nominating the following personnel from\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the Organization):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Name | Designation | Mobile no. | Email |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Nominated by** | | | | |
|  |  |  |  |  |

Signature

**Participation Fee per person:**

Fee per Participant: (Members)

Rs. 2500 + GST@ 18% = Rs. 2950 /- per participant per company

Rs. 2000 + GST@18% = Rs. 2360/- for 3 OR more Persons per company

Fee per Participant: (Non-Members)

Rs.2750 + GST@18% = Rs. 3245 /- per participant per company

|  |  |
| --- | --- |
| **Details required to raise Invoice** | |
| **PO number if any to be mentioned on the Invoice** |  |
| **Name of the person to whom invoice need to be sent** |  |
| **Designation** |  |
| **E-mail** |  |
| **Company Name** |  |
| **Address registered for GST** |  |
| **GST No.** |  |
| **Mobile/ Phone Number** |  |

Note:

* **The invoice will be raised as per the above information. Kindly note no changes will be accepted after E- invoice is raised, so please make sure the above information is correct.**
* **The Participation Fee is non-refundable**
* **The program is non-residential & Participation will be by prior registration only**
* **Reconfirmation will be sent by ACMA**
* **NEFT / RTGS Payment has to be credited in the below bank account only:**

|  |
| --- |
| **Bank Details for NEFT/ RTGS**: Name of AC Holder: Automotive Component Manufacturers Association Of India  Name of Bank: IDBI Bank Ltd. Branch: Bistupur, Jamshedpur Nature of Bank AC: Current AC  Bank AC No.: 017102000025328 IFSC Code: IBKL0000017 ACMA GST No.: 20AAKCA3946Q1ZC |

---------------------------------------------------------------TEAR OFF HERE, ENCLOSE CHEQUE---------------------------------------------------------------------

Please find enclosed herewith our at par cheque no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ favouring **Automotive Component Manufacturers**

**Association of India** for Rs.\_\_\_\_\_\_\_\_\_ towards participation fee of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

TDS has/ has not been deducted, TDS Amount Rs.\_\_\_\_\_\_\_\_\_\_\_. Company name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Send payment cheque to:** Kind Attn: Mr Vadivelan Gounder, ACMA. Room No. 4, Centre for excellence, Jubilee Road, Jamshedpur-831001