

Online Certification Programme on Direct Taxes

7th September to 20th September, 2021

Programme Content & Schedule

Date	Name of Topic Accounts	Hours (Time)
A	Anatomy of TDS and TCS	(3.30 pm-5.30 pm)
7 th Sept. 2021	Section wise understanding of TDS (along with TDS of Purchase of Goods)	2 hrs.
8 th Sept. 2021	Section wise understanding of TCS (along with TCS on Sale of Goods)	2 hrs.
9 th Sept. 2021	Practical aspects of TDS, TCS payments and return filing. knowing OLTAS and TRACES, Form 16, Form 16A	2 hrs.
13 th Sept. 2021	DTAA in correlation with Section 195 and importance of form 15CA and 15CB	2 hrs.
B	Profits and Gains from Business or Profession	
14 th Sept. 2021	Implications of relevant provisions for effective conduct of Tax Audit	2 hrs.
15 th Sept. 2021	Schedule preparation for 3CD and inputs expected by Tax Auditors	2 hrs.
16 th Sept. 2021	Walk through for preparation of Trial Balance (TB) to Computation of Statement of Total Income (STI)	2 hrs.
17 th Sept. 2021	Know new Income tax Portal 2.0	2 hrs.
18 th Sept. 2021	Overview of Other Heads of Income (Salary, Income from House Property)	2 hrs.
20 th Sept. 2021	Overview of Other Heads of Income (Capital gains, Income from Other Sources)	2 hrs.
Total 10 days & 20 Hours		20