ACMA

(Eastern Region)

9TH REGIONAL KAIZEN COMPETITION

(Virtual)
Friday, 10 December 2021

ELIGIBILITY CRITERIA & GUIDELINES FOR PARTICIPATION

Key Points :

a) The competition would be organized in WEBEX Digital platform

b) Time slots would be assigned to each team for participation that would be communicated one day prior to the event, to the participating teams.

c) Companies have to ensure good internet connectivity on the date of the event for smooth functioning of the competition.

d) The Team would have to install the required application on its laptop and share the screen for making their presentation, with their camera option on.

e) The Team would have to necessarily log-in with the Name & Company Name only.

f) Winners would be announced in an online valedictory session on the 10th December 2021.

g) In case number of teams exceed, the competition may be extended to one more day and the valedictory would be held on the end of the 2nd day's competition.

1. ACMA member – Companies with no dues to ACMA will only be eligible to participate

2. Only Engineering Kaizen(s) with innovation should be presented.

3. The Kaizen proposer-cum-implementer should ideally be an Engineer/ Diploma Holder.

4. Case Study can be presented by maximum 3 team members.

5. Presentation (material text and delivery) to be made in English language

6. Focus should be on Productivity, Quality, Cost, Delivery and Safety.

7. Should have used higher level of tools (please avoid using the 6 Sigma Tools).

8. Saving in terms of value, process improvements, product, costs (cost in terms of energy, tooling, etc), accidents, etc.

9. Presentation should preferably have a video clipping of before and after. Presentation may include photographs also. Presenters may bring models/ small parts as a support for presentation

10. Kaizens involving expenditure of huge capital will not be accepted.

11. Kaizen presentation in power point, should not be more than 5 minutes and preferably not more than 20 slides.

12. There will be a 3 minute Q&A / Viva.

13. 2 minutes change-over time would be given after the Q&A.

14. Kaizen Sheet & Presentations should be made preferably in the format provided by ACMA for standardization.

15. The Kaizen sheets and presentations should reach ACMA not later than, November 30th, 2021.

16. The Competition being online, ACMA has to share all the presentations with the Jury prior.

17. Juries have decided to give weightage to presentations reaching on time. For presentations reaching after deadline will not be awarded this weightage.

18. Scores will not be shared with teams/individuals.

19. Jury's decision would be final and cannot be challenged

20. All Kaizens received would form part of the hand-out material in appreciation of the efforts put by the Kaizen implementer.

21. Kaizen not more than one year old & not presented in any other forum/Contest should be presented.