**14th ACMA WR Kaizen Competition**

**Friday 22nd December 2023 – The Orchid Hotel, Balewadi, Pune**

**Guidelines for participation**

1. Member Companies & Auto Component Supplier to OEM’s with plants in Western Region are eligible to participate in the competition
2. The Kaizen can be presented as a team (not more than 3 persons in a team).
3. The Presentations being made at this competition would focus on **Productivity, Quality, Cost, Delivery, Safety**
4. Should have used higher level of tools.
5. Savings in terms of value, process improvements, product, costs (cost in terms of energy saving, tooling, etc.).
6. Presentation should preferably have a video-clipping of before & after.
7. Kaizen not more than one year old & not presented in any other forum/competition should be presented.
8. Kaizens involving Expenditure of huge capital will not be accepted.
9. Time allotted to each Kaizen Team presentation is 10 minutes. ***Break-up would be 7 minutes – presentation, 3 minutes - Q&A***.
10. Presentation may be in Hindi or English. **However, the slides matter/text to be in English only**.
11. Kaizen Presentation **along with the registration form for participation should reach us latest by 4th December 2023.**

*Important: The participating companies are requested to send participation fee by 4th December to reconfirm their participation. Intimation of cancellation will be accepted one week prior after that the participation fee will be applicable*

1. Jury’s decision would be final and cannot be challenged
2. Kaizen Sheet & Presentations should be made in the format provided by ACMA (One can add slides as per the time limit mentioned in guidelines.).