



(Eastern Region)

1ST REGIONAL COMPETITION ON POKA YOKE

24th February 2022

Eligibility Criteria & Competition Guidelines for Participation at the competition as a Poka Yoke Team

- ACMA member - Companies with no dues to ACMA will only be eligible to participate.
- The presentation slides/document should be in English language.
- Presentation may include Photographs and Videos. Presenters may show models / small parts as a support for presentation.
- Case study can be presented by maximum 3 team members. Presentation to be made in English language.
- Savings in terms of Value, process improvements, products, cost to be demonstrated
- Time allotted for presentation is 15 Minutes for one case study. The break up would be **10 minutes** presentation followed by **3 Minutes Q&A session** and **2 minute changeover** time will be provided for the teams.
- Presentation should preferably have a video-clipping of Implemented Solution (Before & After video).
- Project not more than one year old & not preferably presented in any other forum/competition should be presented.
- Final Presentation soft copy should reach on or before **18th February 2022 by 17.00 hrs.**
- Presentations should be made in the format provided by ACMA.
- Also, Member company nominating more than one team need to fill separate Reply Form for each team.
- In case same team makes multiple presentations, separate participation fee would be applicable for each presentation.
- Jury would select three winners.
- Jury's decision would be final and cannot be challenged or questioned. ACMA will not entertain any questions in this regard.

Key Points:

- The Contest would be organized in WEBEX Digital platform.
- Time slots would be assigned to each team for participation that would be communicated one day prior to the event, to the participating teams.
- Companies have to ensure good internet connectivity on the day of the event for smooth functioning of the Contest.
- The Team would have to install the required application on their laptop and share the screen for making their presentation, with their camera option on.
- Winners would be announced in an online valedictory session on the **24th February 2022.**
- The Team would have to necessarily log-in with the Team Name & Company Name only.