

**No. RT-23013/01/2018-T**  
**Government of India**  
**Ministry of Road Transport & Highways**  
**(Transport Division)**  
Transport Bhawan, 1, Parliament Street, New Delhi-110001

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14<sup>th</sup> October, 2019

**Subject: Public Circulation of Draft Guidelines for setting up, authorization and operation of Authorized Vehicle Scrapping Facility (AVSF) in the country -reg.**

The Ministry of Road Transport and Highways has formulated Draft Guidelines for setting up, authorization and operation of Authorised Vehicle Scrapping Facility (AVSF) in the country.

2. The draft guidelines are attached for comments of all stakeholders including general public.
3. Comments/suggestions on the said draft guidelines, if any, may be furnished to the undersigned by **15<sup>th</sup> November, 2019**.



(Abhay Damle)

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**Copy to:**

1. The Principal Secretaries (Transport) of all the States/UTs.
2. The Transport Commissioners/ Transport Secretaries of all the States/UTs.

**Draft Guidelines for Setting up, Authorisation and Operation of  
Authorised Vehicle Scrapping Facility (AVSF)**

In exercise of the powers conferred by Section 59 of the Motor Vehicles Act, (59 of 1988), the Central Government hereby notifies the following Guidelines for the setting up, authorisation and operation of Authorised Vehicle Scrapping Facilities (AVSF) in the country. These will be applicable in respect of the following: vehicles which are no longer validly registered under section 41 of the Motor Vehicles Act, 1988; or where the owners are desirous of scrapping their vehicles; or the enforcement authorities in exercise of their statutory powers have to scrap the vehicles impounded or seized by them; or in accordance with the directions of any court of law.

These Guidelines, for the safe and regulated disposal of the afore-mentioned vehicles, are being notified in public interest, for protection of the environment and promotion of a legally compliant vehicle dismantling and scrapping industry.

**Short Title and Application**

These guidelines shall be called the Guidelines for Setting up, Authorisation and Operation of Authorised Vehicle Scrapping Facility (AVSF). These will apply to all vehicles and their last registered owners, Automobile Collection Centres, Automotive Dismantling, Scrapping and Recycling Facilities and recyclers of all types of automotive waste products. These Guidelines shall come into force with effect from the date of its notification.

1. **Under the Guidelines, unless the context otherwise requires: -**
  - a. "Act" means the Motor Vehicles Act, 1988.
  - b. "Authorised Scrapper" means a person, firm, society, trust or company owning and operating an Authorised Vehicle Scrapping Facility (AVSF).
  - c. "Authorised Vehicle Scrapping Facility (AVSF)" means any establishment which holds an 'Authorisation for Vehicle Scrapping' issued under these guidelines for carrying out dismantling and scrapping operations.
  - d. "Certificate of Deposit" means the certificate issued by the Authorised Vehicle Scrapping Facility (AVSF) to recognise the transfer of ownership of the vehicle from the registered owner to the Authorised Scrapper for further treatment. The 'Certificate of Deposit' will be the necessary and sufficient document for the owner to avail incentives and benefits for purchase of a new vehicle as may be promulgated from time to time. The Certificate of Deposit will be tradeable and once utilised will be stamped as "CANCELLED" by the agency providing the benefits to the holder of the said certificate.

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- e. "Certificate of Vehicle Scrapping" means the certificate issued by an Authorised Vehicle Scrapping Facility (AVSF) to recognise the final disposal of a vehicle and is to be preserved by the Authorised Scrapper. .
- f. "End of Life - Vehicles (ELV) " means all vehicles which are no longer validly registered; or their registrations have been cancelled under Chapter IV of the Motor Vehicles Act, 1988; or due to an order of a Court of Law; or are self-declared by the legitimate registered owner as a waste vehicle due to any circumstances that may arise from fire, damage, natural disaster, riots or accident etc.
- g. "Final Disposal" means when the treatment of the vehicle has been completed and the vehicle is no longer capable of being used as such, the evidence for which is the cut out of the Chassis and the disposal of its engine in accordance with CPCB Guidelines.
- h. "Licensing Authority" means the Commissioner (Transport) or any other Officer designated by the Government of the State/UT for this purpose.
- i. "Recycling" means the reprocessing in a production process of the waste materials for the original purpose or for other purposes but excluding energy recovery.
- j. "Registered owner of an End of Life Vehicle" means: -
  - i. the person in whose name the vehicle is formally registered in the National Register for Vehicles (VAHAN) or on the records of the State/UT transport department; or
  - ii. the authorised representative of such person supported by documentary evidence; or
  - iii. person who has gained ownership of the vehicle in a public auction in accordance with Rule 57 of the CMVR; or
  - iv. Person who has inherited the vehicle in accordance with Rule 56 of the CMVR.
  - v. In relation to a motor vehicle which is the subject of a hire-purchase, agreement, or an agreement of lease or an agreement of hypothecation, the person in possession of the vehicle under that agreement;
- k. "Rules" means the Central Motor Vehicle Rules (CMVR) and State specific Motor Vehicle Regulation (State MVR).
- l. "Scrapping" means the entire process from receipt and record of the 'ELV' including depolluting, dismantling, segregation of material, safe disposal of non-reusable parts, and issuance of 'Certificate of Vehicle Scrapping' to the registered owner of a motor vehicle.
- m. "Scrapping yard" means the designated location within the premises of the AVSF where dismantled vehicle parts are processed for further treatment by way of shredders or shearers or any other machinery into scrap parts that are sold to recycling companies. Further,

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“shredder” means any device used for tearing into pieces or fragmenting end-of life vehicles, including for the purpose of obtaining directly reusable scrap;

- n. “Treatment” means any activity after the end-of life vehicle has been handed over to a collection centre of an authorised recycling facility for depollution, dismantling, shearing, shredding, recovery or preparation for disposal of the shredder wastes, and any other operation carried out for the recovery and/or disposal of the end-of life vehicle and its components;
- o. ‘Vehicle’ means a motor vehicle as defined in the Act.
- p. “Warehouse’ means a designated location within the AVSF where processed scrap and usable parts are refurbished, catalogued, stored, and sold for re-use. -.

2. **General**

- a. The AVSF shall be provided connectivity and access to the VAHAN database of vehicle registration with password protected user ID and shall be authorised to make suitable entries regarding scrapping of the vehicle.
- b. The AVSF must have security certifications for the IT Systems for safe access to the VAHAN database.
- c. The AVSF shall undertake verification of the persons handing over the vehicle for scrapping to determine the bonafide’s of the vehicle owner and retain a copy of the same for record for a minimum period of 6 months.

3. **Conditions of Eligibility**

The eligibility conditions for grant of authorisation for treatment of end of life vehicles in an AVSF may be promulgated by the respective State/UT governments keeping the following considerations in mind: -

- a. The AVSF may be owned and operated by any legal entity be it a person, firm, society or trust established in accordance with the applicable laws.
- b. The entity must possess: -
  - i. Certificate of Incorporation
  - ii. Valid GST registration
  - iii. Valid PAN

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c. The entity: -

- i. Should have applied for or be in possession of an approval for Consent to Establish from the competent authority of the State/UT in which the AVSF is intended to be located.
- ii. Shall undertake to meet the minimum technical requirement for collection and dismantling centres specified as per Guidelines issued by the Central Pollution Control Board.
- iii. Should have competent manpower and appropriate equipment to carry out the depollution and dismantling activities in a safe and environmentally responsible manner.
- iv. Shall undertake to obtain the required quality certifications of ISO 9001(quality management system)/ISO 14001(environmental certification)/ISO 45001 (occupational health and safety) within 12 months of commencement of operations.
- v. Should possess, or provide an undertaking to obtain, a No Objection Certificate of the State Pollution Control Board, within a period of six months from commencement of operations
- vi. Should Undertake to abide by the Provisions of Labour Laws, Minimum Wages Act, Employees Provident fund Act, Workmen Compensation Act and all other Acts and Rules as are applicable.
- vii. Shall Provide evidence of availability of an useable treatment area of a minimum of 4000 sqm (for treatment of Category L Motor Vehicles including 3W) and a minimum of 8000 sqm (for treatment of all type of Motor vehicles including Category L, M, N and other vehicles ) of land in the Orange category industrial zone of the State/UT by way of, ownership or agreement to sell or agreement for long term lease of a minimum period for which the licence is sought.
- viii. Should be in possession of security certifications for the IT Systems for safe access to VAHAN database.
- ix. Should provide approved plant layout and the building plan.
- x. Should have an environment management plan for the facility.

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4. **Authorisation Procedure.**

- a. Application, in the prescribed **FORM-1** or as may be prescribed by the designated licencing authority of the State/UT Government should be addressed to the 'Licensing Authority' of the concerned State/UT where the AVSF is intended to be located along with: -
  - i. A Processing Fee of Rs. One Lakh or as prescribed by the State/UT Government for this purpose.
  - ii. An Earnest Money Deposit by way of a bank guarantee of Rupees Ten Lakh in favour of the designated Licensing Authority or designated officer as notified by the State/UT government as a non-interest-bearing Security deposit for a period co-terminus with the validity of the initial authorisation period plus 90 days.
- b. All applications for grant of licence are to be disposed of by the Licensing Authority within a period of 30 days from the date of application. Successful applicants would be issued an authorisation in **FORM -1A** or as prescribed by the State/UT Government for this purpose.
- c. Earnest Money/Bank Guarantee would be refunded for unsuccessful applicants. The processing fee will not be refunded.
- d. On grant of licence the Authorised Scrapper is to duly register the facility with the designated authority in the State/UT, the CPCB and the State Pollution Control Board.
- e. States/UTs may notify additional eligibility requirements for the facility to ensure sustainability, adequate capacity and environment protection.

5. **Validity and renewal of Authorisation.**

- a. The Authorisation shall be valid for an initial period of 10 years in the first instance, which shall be renewable for another 10 years at a time, subject to the condition that the Authorised Scrapper has not been in default of these guidelines or applicable Laws and Acts as specified in Section 12 below. **FORM -1** may be used for this purpose, along with renewal fee and security deposit as may be specified by the State/UT for the purpose and **FORM-1A** may be used for renewal of Authorisation.
- b. The Authorisation shall not be transferable.

6. **Criteria for Scrapping of Vehicles**

The following vehicles may be offered for scrapping to the Authorised Scrapper;

- a. Vehicles which have not renewed their Original Certificate of Registration in accordance with Rule 52 of the CMVR.

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- b. Vehicles which have not been granted a certificate of fitness in accordance with Section 62 of the Act.
- c. Vehicles which have been damaged due to fire, riot, natural disaster, accident or any calamity, following which the registered owner self certifies the same as scrap.
- d. Vehicles that have been declared obsolete or surplus or beyond economic repair by the Central/State organisations of the government and have been offered for scrapping.
- e. Vehicles bought by any agency including AVSF in an auction for scrapping the vehicles.
- f. Vehicles which have outlived their utility or application particularly for projects in mining, highways, power, farms etc. as may be self-certified by the owner.
- g. Manufacturing rejects and test vehicles as may be certified by the Vehicle OEM.
- h. Auctioned, impounded and abandoned vehicles by any Enforcement Agency.

**7. Right to Inspection**

- a. In order to ensure compliance of these Guidelines, the Authorised Scrapper should keep the AVSF, the records and registers recording the transaction of vehicles and scrap generation and its responsible disposal to authorized recyclers, and all the machinery, equipment and apparatus in the AVSF premises, ready for inspection by the Licensing authority or designated officer of the State/UT. Government.
- b. Physical Inspection and Site visits should only be carried out: -
  - i. When a report of non-compliance by the appropriate authority or a public complaint has been received by the Licensing Authority in respect of the Authorised Scrapper.
  - ii. Such complaint has been forwarded to the Authorised Scrapper to file a written response within 3 working days.
  - iii. The response has been scrutinized and an opportunity provided to the Authorised Scrapper to provide further clarifications within three working days.
  - iv. The response and clarifications provided are inadequate in the opinion of the Licensing Authority, and a site inspection is warranted.
  - v. Such site visit should be duly authorized by the Licensing Authority or the designated Officer in the State/UT Government.
- c. The Report of the Inspection Team is to be submitted to the Licensing Authority or Designated Officer for further processing and a copy of the same provided to the Authorised Scrapper.
- d. The Licensing Authority may after providing an opportunity to the Authorised Scrapper of being heard, pass a speaking order to cancel or suspend the authorisation for the Facility.

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Provided that the violations noticed in respect of Guidelines of CPCB shall be reported to the concerned Pollution Control Board for necessary action. The authorisation would remain suspended during the period while the requisite licences/ NOC/ Authorisations for the facility have been withdrawn or suspended by any other authority under the Law.

**8. Scrapping Procedure**

- a. The scrapping of vehicles shall be carried out by an Authorised Scrapper by following the procedure outlined as mentioned below in respect of all ELVs, except impounded/ abandoned vehicles.
- b. The registered owner or the authorized representative shall hand over the vehicle together with an Application as per **FORM -2** in two originals to the Authorised Scrapper or the designated collection centre for deposit/treatment.
- c. If the Motor Vehicle is not having a valid registration then the Authorised Scrapper or its designated centre, shall match the identity of the registered owner as per the VAHAN database with the person handing over the vehicle and receive the vehicle and issue a receipt through digital platform linked to VAHAN database.
- d. Vehicles impounded by an Enforcement Agency shall be handed over to the Authorised Scrapper as per procedure duly prescribed by the State/UT.
- e. The Authorised Scrapper shall accept the FORM-2 and the applicable original documents from the owner or the authorized representative as follows:
  - i. Original Certificate of Registration.
  - ii. Original Fitness Certificate following which the vehicle has been declared unfit for use, if applicable.
  - iii. Authorisation from the registered owner.
  - iv. In case of Inheritance, the death certificate of the registered owner accompanied with any proof of succession.
  - v. Certificate or order confirming the sale of the vehicle in a public auction in his favour duly signed by the person authorised to conduct the auction.
  - vi. It shall be verified that Hire-purchase, lease or hypothecation agreement in the certificate of registration of a motor vehicle required under sub-section (2) of section 51 of the Act has been duly discharged.



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- f. The Authorised Scrapper shall accept self-certified copies from the owner or through authorized representative of the following documents: -
- i. Copy of the PAN Card of the owner ,
  - ii. Crossed cheque of the bank account of the owner.
  - iii. Identity Proof of the authorized representative (if applicable) such as Passport, Voter Card, Aadhar Card, Driving Licence, Photo Identity card issued by the State/Central Government Organisations.
  - iv. Address Proof of the owner such as Electricity Bill, Water Bill, Land Line Telephone Bill, piped cooking gas bill etc.
  - v. Digital photograph of the owner or authorized representative physically handing over the ELV to the Authorised Scrapper, or a photograph of the owner duly pasted in FORM-2 and countersigned by the owner
- g. The Authorised scrapper will return the second **FORM-2** duly receipted to the owner or his authorised representative and issue the Certificate of Deposit as evidence of transfer of ownership of the vehicle
- h. The Authorised Scrapper shall digitally remit or pay by an account payee cheque, the agreed consideration for the vehicle and obtain a receipt for the same from the owner or his authorised representative for record. .
- i. Safe-custody of cut piece of the Chassis Number for a period of six months from the date of issue of 'Certificate of Vehicle Scrapping' will be the responsibility of the Authorised Scrapper.
- j. The Authorised Scrapper shall maintain a physical and computerized scanned copy of all documents, digitally certified by the designated officer of the AVSF for record and examination during Inspection, for a period as required by the Company's Act (2013) as amended from time to time. of.
- k. The Authorised Scrapper shall ensure that removal / re-cycle or disposal of hazardous parts of the scrapped vehicle is done as per guidelines issued by the Central Pollution Control Board (CPCB).
- l. Vehicles will not be scrapped until the fuel, oil, antifreeze, and other gases, fluids etc. are drained and collected in certified standard containers.

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m. A yearly report of ELVs scrapped shall be furnished in **FORM-4** or as prescribed by the Transport Department of the State/UT government.

**9. Certificate of Vehicle Scrapping**

- a. The Authorised Scrapper, after completing the necessary treatment, will issue a Digital 'Certificate of Vehicle Scrapping', including a digital photograph of the cut out of the Chassis in **FORM-3**. to update the National Register, VAHAN Database and inform the competent authority of the State/UT for updating of records.
- b. A separate record of the scrapped vehicles would be maintained on the VAHAN database by the Central Government.
- c. The reuse/resale of any of the refurbished parts of an ELV including Engines, obtained from the scrapped vehicle shall be in accordance with the policy/guidelines/standards issued from time to time.

**10. Installation of CCTV Cameras**

- a. The Authorised Scrapper shall install CCTV cameras at the scrapping yard, in the customer and vehicle reception area. The record of scrapping should be saved in the Authorised Scrapper's IT system for a period of three calendar months.
- b. The access to the CCTV cameras installed in the facility may be provided to the authorised agencies as may be decided by the State / UT.

**11. Scrapping Yard**

- a. In view of the large size and voluminous nature of the scraps to be handled, the dismantling facility should be set up in a large area having adequate space for vehicular movement, as well as storage for the ELVs/products received and recyclable material recovered.
- b. It should fulfil the criteria of an adequate gated area to handle, depollute and dismantle ELVs, white goods and other scraps along with facility for measuring radiation as is followed for import of scrap. ELVs shall require material handling machines to minimize human intervention and create safe work places.
- c. To ensure that safe operating practices are followed, Centres are expected to follow Occupational Health and Safety Standards, ISO 45001 (OHSAS). All centres shall engage competent and trained manpower to process the End of Life vehicles, goods and other scraps.
- d. The Collection Centre should have dry areas (free from water logging), impermeable surfaces like asphalt/concrete flooring, asphalt/concrete roads, adequate workshop

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- facilities for in-house maintenance, fire protection systems etc. to maintain safe work places and all other required measures for keeping pollution under control.
- e. The facility shall be equipped with a depollution system, preferably with zero discharge system, and dismantling work shall be done by making use of best available technology for processing the end of life vehicles, goods and other scraps. The Facilities shall comply with relevant health and safety legislation/regulation and environmental norms as laid down by MoEF & CPCB/SPCB for such operations and Hazardous & Other Wastes (Management & Transboundary Movement) Rules, 2016.
- b. The dismantling and scrapping of waste vehicles shall be carried out as per 'Guidelines for Environmentally Sound Management of End of Life Vehicles' (ELVs) published by Central Pollution Control Board (CPCB) only in an authorised scrapping yard.
- c. The Authorised Scrapping yard should have: -
- i. Suitable earmarked area for the safe and environmentally compliant parking of waste vehicles. These areas are to be of non-permeable concrete and with adequate drainage facility, with sufficient adjoining space for inspection of these vehicles. No waste or potentially waste vehicle is to be parked on roads or public spaces even during processing of applications for deposit and are to be accommodated within the premises of the AVSF only
  - ii. Certified de-polluting equipment to ensure zero leakage of pollutants during draining of fuels, fluids, gases and liquids.
  - iii. Certified de-risking equipment for safe neutralization/removal of airbags, pretensioner etc.
  - iv. Appropriate dismantling equipment and best available technology, for the activities defined viz de-risking, de-polluting, dismantling, shredding, shearing, baling etc.
  - v. Radioactive detection equipment.
  - vi. Designated areas for storing the segregated scrap which emerges from the above process, to cater to material- specific downstream industries. No Transport Vehicles for carrying of generated scrap, hazardous waste, spares are to be parked in public spaces.
  - vii. Adequate warehousing space for storage and handling of segregated spares that may be refurbished for re- use.

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- viii. Clearly designated space for temporary storage of automotive hazardous waste such as tyres, batteries, fuel, oils, liquids and gases.
  - ix. Suitable safety and occupational health equipment.
  - x. Material handling equipment for the safe transportation of spares, scrap and waste products.
  - xi. Training area for competent and trained manpower to operationalize and manage such a facility in a safe and environment friendly manner.
  - xii. Appropriate Industrial grade lighting and ventilation systems.
  - xiii. All flooring should be non-permeable concrete or epoxy coated flooring.
  - xiv. Conformity to noise pollution norms as may be specified from time to time.
  - xv. The AVSF must have appropriate effluent treatment plants or water recycling plants as required for pollution free operations.
- d. These Scrapping yards should preferably accredit their centres/ units with the latest version of quality standards viz. ISO 9001 (Quality management system), ISO14001 (Environmental Management System) and ISO 45001 (Occupational health and safety) within 12 months of commencement of operations.
- e. In case the AVSF do not have adequate capability / provisions for responsible recycling of hazardous waste (like e-waste, lead acid batteries, lithium ion components, or for recovery of rare earth metals, etc.), or for recycling of scrap material which is outside its scope, then such materials are to be sold to duly authorized recyclers/agencies, who have adequate capability and licence. A record of the transactions shall be maintained, clearly stating the volumes off-loaded and the name, authorization number, PAN, GST and other commercial details of the authorised recycler/agency.

**12. Applicable ACT /Rules**

Provisions of the following Act/ Rules are applicable: -

- a. The Motor Vehicle Act, 1988.
- b. The Central Motor Vehicles Rules, 1989.
- c. Various State and UT Motor Vehicles Rules, 1993
- d. Indian Penal Code, 1860

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- e. The Hazardous Waste (Management, Handling and Transboundary movement) Rules, 2008 as amended from time to time.
- f. The Ozone Depleting Substances (Regulation and Control) Rules, 2000.
- g. The Batteries (Management and handling) Rules, 2011 amended 2016
- h. The Plastic Waste (Management and Handling) Rules, 2011 as amended 2016
- i. The e-waste (Management and Handling) Rules 2016.

**13. Audits and Certifications**

- a. The AVSF will be audited by the competent authority for compliance with the guidelines. .
- b. On behalf of the competent authority any of the agencies specified under Rule 126 of CMVR or Material Recycling Industry Associations (MRAI) or Automotive Research Association of India (ARAI) or Society of Indian Automobile Manufacture (SIAM) may undertake the (1) Regulatory and Compliance Audit, and (2) Audit of the Mass Flow Statement filed in the Annual Returns by the AVSF as may be notified by the State/UT government.
- c. The Audit Report shall be uploaded on the VAHAN portal by the Audit agency annually for a financial year or part thereof and shall be submitted by 31<sup>st</sup> May (within two months of completion of financial year) of that financial year.
- d. The Audit Report shall also grade and evaluate the AVSF in terms of their performance and adherence to occupational health and safety compliances, regulatory, business, environment and labour standards and the respective recycling rates basis, the mass flow information, achieved by the Authorised Scrapper.
- e. Observations of non-compliance as reported in the Audit should be resolved by the Authorised Scrapper within 14 days of issue of the Audit Report which may be extended by 7 days at the discretion of the competent authority.
- f. Certifications are to be revalidated at least 3 months before their expiry.

**14. Appeal**

- a. Any person aggrieved by an order of the Licensing authority of the State/UT Government for forfeiture of security or issuance of cancellation of the authorisation orders, may within thirty days of the date of receipt of such order appeal to the designated authority of the State/UT government or the Commissioner/Secretary (Transport).

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- b. The appeal shall be preferred in a plain application format, or, as may be prescribed by the designated authority of the State/UT government, setting forth the grounds of objections to the order of the Licensing authority and shall be accompanied by a certified copy of the order appealed against and fee of Rs 10,000/- (Rupees Ten thousand only).
- c. It should be the endeavour of the designated authority to dispose the appeal within 14 working days of its rendition.

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**FORM-1**

**APPLICATION FOR OBTAINING/RENEWAL OF AUTHORIZATION FOR SETTING UP OF  
 AUTHORISED VEHICLE SCRAPPING FACILITY (AVSF)**

**1. FOR OFFICE USE**

APPLICATION NO	
APPLICATION DATE	
DATE	
FEE	
SECURITY DEPOSIT	

**2. GENERAL INFORMATION**

i	Name								
ii	Address								
iii	Tel								
iv	FAX								
v	Email								
vi	CIN								
vii	PAN								
viii	GST								
ix	Status	Company	Firm	Trust	Society	Proprietor	Govt	JV	PPP
x	Attach	MoA					AoA		
xi	Existing Activities of the Company (NIC Code)								

**3. PLANT DETAILS**

a	Location (Provide Map)			
b	Area (sq m)			
c	Possession Details	Owned	Lease/Period	Years
d	State			
e	District			
f	Category of industrial zone			

<b>4. Proposed Activities of the Company</b>	L Vehicles	Yes	No	Capacity	Nos
	M Vehicles	Yes	No	Capacity	Nos
	S Vehicles	Yes	No	Capacity	Nos
	Other	Yes	No	Capacity	Nos
<b>5. Proposed Capital Structure (INR lacs)</b>	Authorised				
	Subscribed				
	Paid-Up				

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<b>6. Proposed No of Employees</b>	
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**7. Availability of Space**

a	Plant Design and Layout, showing following spaces and areas (sqm):-	
b	Earmarked area for the safe and environmentally compliant parking of waste vehicles (sqm)	
c	Designated areas for storing the segregated scrap (sqm)	
d	Warehousing space (sqm)	
e	Designated space for temporary storage of automotive hazardous waste (sqm)	
f	Provision of space for parking of safe transportation of spares, scrap and waste products (sqm)	

**8. Availability of Equipment**

a	Certified de-polluting equipment	Yes	No
b	Certified de-risking equipment	Yes	No
c	Safety and occupational health equipment	Yes	No
10	Security certifications for the IT Systems for safe access to VAHAN database	Yes	No

**11. Environmental Clearance**

a	Consent to Establish	
b	Consent to Operate	



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12.	Application No for VAHAN Database	
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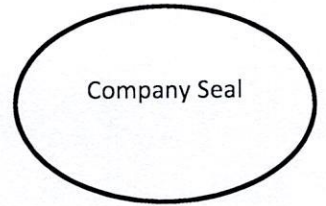
**13. Undertaking**

The Applicant hereby undertakes to				
a	Comply with CPCB Guidelines for the Safe Disposal of ELVs	Yes	No	
b	Obtain the Quality Certifications within 12 Months of Issue of Authorisation			
	i	ISO 9001	Yes	No
	ii	ISO 14001	Yes	No
	iii	ISO 45001	Yes	No
c	Comply with the Hazardous Waste Management Rules (2016)		Yes	No

Authorised

Signatory

Date



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**FORM-1A**

**AUTHORIZATION FOR SETTING UP OF  
 AUTHORISED VEHICLE SCRAPPING FACILITY (AVSF)**

The Competent Authority has approved the issue of Authorisation for setting up of Authorised Vehicle Scrapping Facility as per details below:

1.	APPLICANT						
2.	LOCATION						
3.	APPLICATION NO						
4.	APPLICATION DATE						
5.	APPROVAL	YES		NO		RESUBMIT	
6.	CATEGORY	L Vehicles	Yes	No	Annual Capacity		Nos
		M Vehicles	Yes	No	Annual Capacity		Nos
		N Vehicles	Yes	No	Annual Capacity		Nos
		Others	Yes	No	Annual Capacity		Nos
7.	AUTHORISATION NUMBER						
8.	VALIDITY	FROM			TO		
9.	PROCESSING FEE	AMOUNT					
10.	SECURITY DEPOSIT	AMOUNT					
11.	BANK GUARANTEE	AMOUNT		Date		Validity	
12.	CONDITIONS						
	a	Authorisation is Non-Transferable					
	b	Undertaking are to be liquidated by			Date		
	c	Submit Compliance Self-Certification by			Date		
	d	Facility Inspection Due			Date		
	e	First Test Audit Due			Date		

**Note:** The Authorisation is Non-Transferable

Licencing Authority

Stamp  
Date

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**FORM – 2**

**COMPOSITE APPLICATION FOR SCRAPPING AND CERTIFICATE OF VEHICLE DEPOSIT**

<b>1. OWNER DETAILS</b>			
A	NAME		
B	ADDRESS		
C	MOBILE NO		
D	E MAIL		
E	PAN		
F	BANK ACCOUNT		
	i	NAME OF BANK	
	ii	BRANCH	
	iii	ACCOUNT NUMBER	
	iv	IFSC	
	v	CROSSED CHEQUE	
	vi	CONSIDERATION RECEIVED (Rs)	
	vii	INVOICE NO AND DATE	
G	PHOTOGRAPH	ATTACHED	
<b>2. VEHICLE DETAILS</b>			
	REGISTRATION NO		
	MAKE		
	MODEL		
	CHASSIS NO		
	ENGINE NO		
	MONTH/YEAR OF MANUFACTURE		
<b>3. DOCUMENT</b>			
A	Original Certificate of Registration.		
B	Original Fitness Certificate following which the vehicle has been declared unfit for use, if applicable.		
C	Authorisation from the registered owner		
D	In case of Inheritance, the death certificate of the registered owner accompanied with any proof of succession		
E	Certificate or order confirming the sale of the vehicle in a public auction		
<b>4. CERTIFICATION BY APPLICANT</b>			
	I/We ,..... Resident of ..... hereby declare that all the particulars furnished by me / us in this form are true and correct; the subject		

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vehicle is not engaged in any kind of criminal activity/litigation and realize that I/WE are fully liable for any false declaration furnished above.	
DATE:	SIGNATURE:
PLACE:	
<b>5. CERTIFICATE OF DEPOSIT</b>	
<p>1. We certify that Vehicle Registration No.....has been accepted at our Facility vide our Inward No ..... dated.....for Treatment in accordance with the Guidelines for the Disposal of Vehicles and the agreed consideration of Rs.....has been paid to the owner vide our Payment Voucher No.....Dated.....</p> <p>2. We further certify, that on completion of Treatment the National Register, VAHAN Database and the competent authority would be intimidated for updation of records.</p>	
DATE:	SIGNATURE:
PLACE:	STAMP:
	AVSF No.
	VALIDITY

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On Company Letter Head

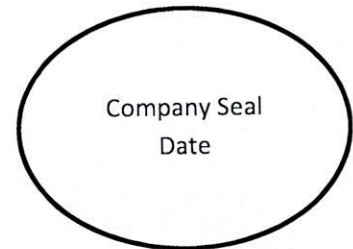
AVSF No.  VALIDITY

**FORM – 3**  
**CERTIFICATE OF VEHICLE SCRAPPING**

1.	CERTIFICATE NUMBER:			
2.	DATE:			
3.	This is to certify that the Final Disposal of the End of Life Vehicle (ELV) held on Deposit with us vide our Certificate of Deposit No..... Dated.....has undergone Treatment according to the Guidelines.			
4.	<b>VEHICLES DETAILS</b>			
	a	Registration Number		
	b	Make		
	c	Model		
	d	Month/Year of Manufacture	MM	YY
	e	Chassis Number	Cut Out Picture	
	f	Engine Number	Blanked Picture	
5.	<b>OWNER DETAILS</b>			
	a	Name		
	b	ID Proof Details		
	c	Address		
	d	Address Proof Details submitted		
6.	View foregoing it is requested that the records in respect of above-mentioned vehicle may be updated.			

Date:

Authorised Signatory



Company Seal  
Date

Place:

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**FORM-4**

**ANNUAL RETURN FOR FINANCIAL YEAR 20 -20**

<b>1.</b>	<b>NAME</b>				
	<b>AUTHORISATION NUMBER</b>				
	<b>VALIDITY</b>				
<b>2.</b>	<b>CAPACITY UTILISATION (NOS)</b>				
	<b>A</b>	<b>DEREGISTRATION</b>	COMPLETED (1)	IN PROCESS (2)	TOTAL (1+2)
	i	L VEHS			
	ii	M VEHS			
	iii	N VEHS			
	iv	OTHERS			
	v	TOTAL(A)			
	<b>B</b>	<b>TREATMENT</b>	AUTHORISED (1)	UTILISED (2)	% UTILISATION (1/2*100)
	i	L VEHS			
	ii	M VEHS			
	iii	N VEHS			
	iv	OTHERS			
	v	TOTAL(B)			
<b>3.</b>	<b>MASS FLOW</b>				KGS
	<b>A</b>	<b>INWARDS</b>			
	i	L VEHS			
	ii	M VEHS			
	iii	N VEHS			
	iv	OTHERS			
	v	GRAND TOTAL (i+ii+iii+iv =A)			
	<b>B</b>	<b>OUTWARDS</b>			
	i	FERROUS			
	ii	ALUMINIUM			
	iii	COPPER			
	iv	PLASTICS			
	v	GLASS			
	vi	TYRES			
	vii	OTHERS			
	viii	SUB-TOTAL (i)			
	<b>C</b>	<b>HAZARDOUS WASTE FOR REPROCESSING</b>			
	i	FUEL			
	ii	OILS			

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	iii	GASES		
	iv	BATTERIES		
	v	FLUIDS		
	vi	SUB-TOTAL (ii)		
	D	HAZARDOUS WASTE TO LANDFILL		
	i	RESIDUES RETAINED		
	ii	LANDFILL		
	iii	SUB-TOTAL (iii)		
	E	GRAND TOTAL (i+ii+iii =B)		
	F	MASS BALANCE(A-B)		
<b>4.</b>	<b>QUALITY CERTIFICATIONS STATUS</b>		<b>VALIDITY</b>	<b>REMARKS</b>
	A	ISO 9001		
	B	ISO 14001		
	C	ISO 45001		
<b>5.</b>	<b>AUDIT</b>			
	A	AGENCY		
	B	DATE		
	C	RESULT	PASS	FAIL
				RESUBMIT
<b>6.</b>	<b>SAFETY</b>		<b>Nos</b>	<b>REMARKS</b>
	A	ACCIDENTS		
	B	INCIDENTS		

7. I.....

DESIGNATION.....

hereby certify that the data submitted above is a true and accurate reflection of the activities of the company for the financial year 20 -20 .

Signature

Place



COMPANY SEAL  
DATE