



Automotive Component Manufacturers Association Of India

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**(By E-mail only)**

23<sup>rd</sup> October 2019

To: **All Members in Northern Region**

**ONE DAY WORKSHOP ON**  
**STATUTORY COMPLIANCES, SALIENT FEATURES**  
**WITH EMPHASIS ON**  
**EPF, ESI, CLRA, GRATUITY & M P ACTS**  
**AT**  
**ACMA OFFICE, MUNIRKA, NEW DELHI-110 067**  
**9.30 A.M.: FRIDAY, 17<sup>th</sup> JANUARY 2020**

Continuing with our endeavor in training the work-force of member companies of ACMA (NR), we are pleased to announce yet another **One Day Workshop on Statutory Compliances, Salient Features with emphasis on EPF, ESI, CLRA, Gratuity & M P Acts** from 9.30 a.m. to 5.00 p.m. on **Friday, 17<sup>th</sup> January 2020** at **ACMA Office, New Delhi 110067.**

### **Introduction about the program?**

This one day program will cover in brief all the applicable statutory compliances, which in fact are welfare measures of Govt. of India, applicable to all employees in an organization, with emphasis on few Acts such as EPF, ESI, CLRA, Gratuity, MP Acts.

### **Objective of the program?**

The objective of the Program is to create awareness and familiarize the shop-floor executives and supervisors about GOI welfare schemes of EPF, ESI, CLRA, Gratuity etc. so that they could easily coordinate with their HR colleagues in implementing such schemes effectively and make employees happy.

### **Benefits to the participants by joining this program**

Non HR executives, Supervisors and Managers who join the Program will also get apprised of such Welfare Schemes of GOI and have clarity to explain it to the workmen/ employees effectively on the benefits & advantages, as they are the real close touch points on the shop-floor.

## Content:

### The Program will cover the following points:

- Introduction about the program
- Statutory Compliances for an organization
- The Employees' EPF & MP Act, Schemes under Act, ESI Act and Latest Developments.
- How to calculate
  - a) EPF, ESI, PF
  - b) CLRA (Contract Labour Regulation Act, 1960)
  - c) Gratuity & M P Acts (M P Acts – Misc. Provision Act, 1952)
- The Employees Compensation Act 1923
- Statutory Returns and Compliances.
- Case Study and Q & A

### Who should attend?

Senior and Middle Management level personnel, Shop-floor Supervisors, Executives, Managers and HR Executives/Managers.

### Participation fee details:

Category	Amount	GST	Total Amount
Members	Rs. 3,000/- per participant	18%	Rs. 3,540/-
Non-Members	Rs. 3,600 /- per participant		Rs. 4,248/-

(\***10% Discount** in case of companies nominating 3-5 participants and **20% Discount** in case of companies nominating 6 or more delegates + Tax 18% would be applicable)

### Faculty: Mr. Vilas Bhujang {Faculty Profile – Annexure I}

You are requested to take advantage of the unique program designed specially for ACMA Northern Region membership and confirm your participation/nominations through the enclosed Reply Form, at the earliest.

We look forward to receiving your support/nominations.

Sd./-  
Regional Secretary

Encl.: Reply Form

Annexure I – Faculty Profile

Circular No: ACMA/NR/2019-20/22

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