

(By E-mail only)

9th October, 2023

To: All Members in the Northern Region



Realizing Profitability through Kaizens.....

Kaizen Contest

Zonal Kaizen Contest: UK Zone

Tuesday, November 21, 2023: Haridwar

Regional Kaizen Contest: Delhi, Haryana, UP, Punjab, HP & Rajasthan Zone

Thursday, December 7, 2023: Sonipat

In-Person Event (*Venue details will be shared in due course*)

Kaizens have been proven to bring about quantum benefits to the company and employees whilst simplifying processes, eliminating waste, saving costs and other intangible benefits. The benefits of Kaizens are realized only by unleashing its power at all levels and in all areas of work.

This contest aims at showcasing the breakthrough Kaizens done at various companies by the Junior and Middle Management level personnel. Kaizen philosophy underlines many Japanese management concepts such as Total Quality Control, Quality Control Circles, Small Group activities, and Labour relations. Key elements of Kaizen are quality, effort and involvement of all employees, willingness to change and communication. The Kaizen method consists of 5 founding elements:

Teamwork | Personal Discipline | Improved Morale | Quality Circles | Suggestions for Improvement

This competition will not only give the opportunity to understand the philosophies, and listen to companies who have successfully developed it as a culture but also provide a competitive arena to witness and share the best Kaizens implemented.

Engineers/Diploma Engineers from member companies of ACMA who have worked on Kaizens with Innovation and with minimal capital investments will be making presentations at this Contest. The presentations being made at this contest would focus on Quality, Cost & Delivery.

Registration Details for the Kaizen Contest (For Members having plants based in the Northern Region Only)

- ◆ Member Companies or plants situated in Uttarakhand can participate in the Zonal Kaizen Contest scheduled for **Tuesday, 21 November 2023** & Member Companies or plants situated in Delhi NCR, UP, Punjab, Himachal & Rajasthan can participate in the Regional Kaizen Contest scheduled for **Thursday, December 7, 2023**
- ◆ **Rs.12,000/- + 18% GST (Rs.14,160)** per Kaizen team (total 4 members per team only)
- ◆ **Rs. 3,000/- + 18% GST (Rs. 3,540)** per delegate who wants to be an observer at the Contest.
- ◆ *Companies with no dues to ACMA like Event outstanding, Membership Subscription for 2023-24 will only be eligible to participate.*

Sponsorship Benefits for Zonal & Regional Kaizen Contest:

A special package for membership has been worked out for **Sponsoring** the event for **Rs. 30,000/**.

The benefits that will accrue to the Sponsors are:

1. Two Kaizen teams for the Competition*
 2. Two Complementary Delegates*
 3. Name and logo on the side of the Backdrop
 4. Name and logo on the Welcome Board
 5. Self-Standing Boards with Sponsors' company names and logos at the venue
- *Optional**

Note: Winners of the Zonal Kaizen Contest will participate in the Regional Kaizen Contest and winners of the Regional Kaizen Contest will participate at the National Kaizen Contest.

To support the Kaizen movement, we invite contributions from member companies as sponsors for the event. Details of the same are stated above for members' information.

The Tentative Program, Guidelines for participation, Kaizen Format Sheet and Reply Form are attached. If there are no Kaizens to share, you may nominate observers (delegates) for the program who can take away some of the best examples for implementation at your workplace.

We look forward to the participation of member companies in large numbers.

Regional Secretary

Encl.: 1) Kaizen Format Sheet
2) Reply Form
3) Guideline

Circular No: ACMA/NR/2023-24/12



(Northern Region)



Realizing Profitability through Kaizens.....

Kaizen Contest

Guidelines for Participation

- a) A 4 member team from ACMA Member Company can compete.
 - b) Only Engineering Kaizen(s) with innovation should be presented.
 - c) The Kaizen proposer-cum-implementer should be an Engineer/ Diploma Holder.
 - d) Focus should be on Quality, Cost & Delivery.
 - e) Should have used higher level of tools (please avoid using the 6 Sigma Tools).
 - f) Savings in terms of value, process improvements, product, costs (cost in terms of energy saving, tooling, etc.).
 - g) Presentation should preferably have a **video-clipping of before & after.**
 - h) Kaizen **not more than two years old.**
 - i) Kaizen presentation in Power Point, should not be more **than 5 minutes.**
 - j) Kaizen Sheet & Presentations should be made in the format provided by ACMA.
 - k) **For Zonal Kaizen sheets should reach us via email or we transfer not later than Tuesday, 14th November 2023 & Regional Kaizen sheets should reach us via email or we transfer not later than Tuesday, 28th November 2023 (There will be negative impact on the evaluation marks if this is received later.)**
 - l) There will be a 2 minutes Q&A / Viva by the Jury team.
 - m) 2 minutes change-over time would be given after the Q&A.
 - n) Presentation and slide matter/text should be in English / Hindi
 - o) **Companies with no dues to ACMA like Event outstanding, Membership Subscription for 2023-24 will only be eligible to participate.**
 - p) Audio-visual aids would be organized by ACMA.
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