

BOOKING KIT (MEMBERS* - ACMA/CII)

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

*For details refer Announcement Message

16th AUTO EXPO 2023
COMPONENTS

12-15 JANUARY 2023
Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Association of Automobile Manufacturers of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
OICA
The International Organisation
of Motor Vehicle Manufacturers

2023 AUTO EXPO THE MOTOR SHOW

13 - 18 JANUARY 2023
INDIA EXPO MART, GREATER NOIDA, UTTAR PRADESH, INDIA



16th AUTO EXPO 2023
COMPONENTS
 12-15 JANUARY 2023
 Pragati Maidan, New Delhi, India

www.autoexpo.in




2023 AUTO EXPO THE MOTOR SHOW
 13 - 18 JANUARY 2023
 INDIA EXPO MART, GREATER NOIDA, UTTAR PRADESH, INDIA

CONTENT

1. ANNOUNCEMENT MESSAGE
2. ANNOUNCEMENT SCHEDULE
3. SPECIAL PAVILIONS
4. APPLICATION FORM 1
(Members* - ACMA/CII)
5. ADVERTISEMENT (FORM 2)
6. TIME SCHEDULE
7. SPECIAL INSTRUCTIONS
8. CONTACT DETAILS



16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers



16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

Circular No.AE-C23/01

01 April, 2022

To: [[Members of ACMA and CII who participated at Auto Expo 2020 - Components](#)]

Dear Sir / Madam,

16th Auto Expo 2023 - Components
January 12-15, 2023: Pragati Maidan, New Delhi

The next edition – 16th Auto Expo 2023 - Components, India's biennial show for the automotive industry, jointly organized by Automotive Component Manufacturers Association of India (ACMA), Confederation of Indian Industry (CII) and Society of Indian Automobile Manufacturers (SIAM), is scheduled from 12-15 January 2023 at Pragati Maidan, New Delhi.

Like in the previous four editions, the Auto Expo 2023 will also be held at two separate venues:

- **Auto Expo – Vehicles from 11-18 January, 2023 at India Expo Mart, Greater Noida, UP, INDIA and**
- **Auto Expo – Components from 12-15 January 2023 at Pragati Maidan, New Delhi, INDIA**

We are writing to invite your participation at the **Auto Expo 2023 – Components** which will be held at New Halls 2 to 5 at Pragati Maidan. Booking Document Kit, giving detailed information along with Application form is attached for your reference and use.

Please do confirm your participation by returning the Space Booking Contract Form (Form 1), duly completed, **along with requisite advance payment (50% space rental)** at the earliest. Confirmation of bookings and space allocation at Auto Expo 2023 – Components will be strictly on “first-come-first-serve” basis. Confirmation of space allocation along with Hall number / stand location for Early Bird bookings shall be intimated to exhibitors during September, 2022. Please use Form 1A, for discount and space allocation guidelines.

SPECIAL PAVILIONS – Like in the earlier events, there will be exclusive Pavilions for **GARAGE EQUIPMENTS, BEARINGS, EV TECHNOLOGY, INNOVATION/START-UPS** within Auto Expo 2023-Components Show. Please specify in Form 1, in case you would like to participate in any of these Pavilions.

Please note that currently Space Bookings for Auto Expo 2023 – Components is open to Members of ACMA and CII only, who had participated at Auto Expo 2020- Components.

We look forward to your continued support and having you with us at Auto Expo 2023-Components.

Best regards,



Vinnie Mehta
Director General, ACMA



Virendra Gupta
Deputy Director General, CII

ANNOUNCEMENT SCHEDULE



16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA

Automotive Component Manufacturers Association of India

CII

Confederation of Indian Industry

SIAM

Society of Indian Automobile Manufacturers

Accredited by

@OICA

The International Organisation
of Motor Vehicle Manufacturers



16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India



Auto Expo 2023 – Components *Announcement Schedule*

Like earlier edition, Auto Expo 2023 will now be held at two separate venues as *Auto Expo 2023 – Vehicles* scheduled from 13 to 18 January 2023 at Greater Noida (India Expo Mart), UP, INDIA and *Auto Expo 2023 – Components* scheduled from 12 to 15 January 2023 at Pragati Maidan at (New Hall Nos. 2-5), New Delhi, INDIA.

Please note the booking schedule of Auto Expo 2023 – Components as mentioned below:

Announcement Schedule	
Category	Announcement Date
ACMA + CII Members who participated at Auto Expo 2020	01-April-22
Overseas Agencies and direct participants who participated at Auto Expo 2020	06-April-22
ACMA Members who did not participate at Auto Expo 2020	11-April-22
CII Members who did not participate at Auto Expo 2020	11-April-22
Non-Members who participated at Auto Expo 2020	18-April-22
All Other Categories	18-April-22
Early Bird booking Closes	30-April-22
Final Booking Closes	31 August 2022 or subject to Availability of Space whichever is earlier

SPECIAL PAVILIONS

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA

Automotive Component Manufacturers Association of India

CII

Confederation of Indian Industry

SIAM

Society of Indian Automobile Manufacturers

Accredited by

@OICA

The International Organisation
of Motor Vehicle Manufacturers

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India



SPECIAL PAVILIONS AT AUTO EXPO 2023 – COMPONENTS

- ❖ **GARAGE EQUIPMENTS**
- ❖ **BEARING**
- ❖ **EV TECHNOLOGY**
- ❖ **INNOVATION/START-UPS**

APPLICATION FORM (DOMESTIC – MEMBERS)



16th **AUTO EXPO** 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers



16th **AUTO EXPO** 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

MAIL TO:
 Neelam Bhagat (Ms.)
Trade Fairs Division
Confederation of Indian Industry
 Plot No 249-F, Sector 18,
 Udyog Vihar, Phase IV,
 Gurugram 122 015 Haryana INDIA
 Tel: + 91-124- 4014060 - 66
 Email: neelam.bhagat@cii.in
tfd.events@cii.in
 Website: www.autoexpo.in



**SPACE BOOKING CONTRACT
 (FORM NO. 1)**

DOMESTIC EXHIBITOR

EXHIBITOR DETAILS

Company/Organization:.....
 Address:.....
City.....State.....Pincode.....Country...INDIA.....
 Phone.....
 Chief Executive.....Designation:.....Mobile.....
 Contact Person for all Communication.....Designation:.....Mobile.....
 Email for Communication:.....Website.....
 MEMBERSHIP NO: ACMA.....CII.....

Incomplete forms will not be entertained. Do not leave any items blank. Please write N/A, incase not relevant)

SPACE RENTAL DETAILS

SPACE TYPE	RATE PER SQMT (INR) MEMBER	SPACE REQUIRED	AMOUNT (INR)
INDOOR RAW SPACE (MIN 36 SQMTS)	10500.00		
BUILT UP SPACE (MIN 12 SQMTS)	14000.00		
MEZZANINE CHARGES (FOR INDOOR STANDS ABOVE 100 SQMTS ONLY)	5250.00	Allowed only 20% of booked area	
Total Space Rent before Discount			
LESS: DISCOUNT (Please use Form 1A)			
Rent After Deducting Applicable Discount			

OTHER CHARGES

Electricity Charges	Raw Space:10% of the Space Rent (Adjustable) or INR 5,000 per KW XKW Extra Electricity for Built-up Space for demonstration @ INR 5000 per KW X.....KW	
Catalogue Advertisement	Refer to Point No 21 of Rules (at Page 2) for Cost Details	
Total Amount before Tax		
Add GST @ 18 % : INR.....		Total Tax
GRAND TOTAL		
GST NO.	TDS Deducted: INR.....	Payment Enclosed

SPECIAL PAVILIONS (Please tick in case your company is interested in any of these)

- Garage Equipments Bearing EV Technology Innovation/Start-ups

EXHIBIT DETAILS

GROUP COMPANIES

- | | |
|---------|---------|
| 1. | 1. |
| 2. | 2. |
| 3. | 3. |

Please study the General Exhibitor Rules (at Page 2), while finalizing this contract.

I / We have read the GENERAL EXHIBITOR RULES and confirm that we shall abide by them. Enclosed is our Bank Draft/Cheque No. payable at Delhi / Remittance DetailsDated.....for INR.towards payment of rental and other charges in favour of **CONFEDERATION OF INDIAN INDUSTRY**, New Delhi, INDIA.
 Date:Company Seal.....

Name: DesignationSignature:



Automotive Component Manufacturers Association of India



Confederation of Indian Industry



Society of Indian Automobile Manufacturers

AUTO EXPO 2023 – COMPONENTS GENERAL EXHIBITOR RULES - (DOMESTIC)

1. Organisers:

Automotive Component Manufacturers Association of India (ACMA), Confederation of Indian Industry (CII) and Society of Indian Automobile Manufacturers (SIAM)

Address for Communication (Secretariat):

Confederation of Indian Industry (CII), Trade Fairs Division
249-F, Udyog Vihar Phase IV, Sector 18,
Gurgaon 122 015 Haryana INDIA.
Tel: + 91 124 4014060-67

Email: neelam.bhagat@cii.in; tfd.events@cii.in • Website: www.autoexpo.in

2. Venue : Pragati Maidan, Mathura Road, New Delhi, India

3. Exhibitor: Any Company / Organization participating in AUTO EXPO 2023 – Components.

4. a) Exhibition Dates :

Inauguration Day: 12 January 2023 | Regular Visitors: 12 – 15 January 2023

b) Exhibition Timings* : 1000 hrs to 1800 hrs (* Subject to Revision)

5. Basic Rentals:

Stand Types	Space Rent	
	Member*	
Indoor Raw Space	INR 10500	per sqm
Indoor Built Up**	INR 14000	per sqm

* Member Companies are defined as the Companies holding membership of any one of the two organizers i.e ACMA and CII. Companies applying under member rates need to submit the membership number along with space booking.

** Built up space includes Fascia, Carpeting, 4 Spot lights, Display Table, Reception Table, 3 Chairs, One Power Point 5 Amp and Waste Paper Basket, General lighting with every 12 sqm. module. For additional electricity please refer point 9.

6. SPACE BOOKING PROCEDURE (Please see Form 1A for details on discount):

Exhibitor Category	Advance Payment	Deadline	Balance cum Final Payment Deadline*
Early Bird	50% Advance	30.04.2022	01.11.2022
Priority	75% Advance	15.06.2022	01.11.2022
Final	100% Advance	Booking Closes on 31.08.2022	01.11.2022

Notes

- a) **Outstanding** – Participant who have outstanding on account of participation in previous editions need to clear the same first, to be eligible for applying space at Auto Expo 2023 – Components.
- b) The prospective Exhibitor must apply on the Space booking contract form –Form 1 for participation in AUTO EXPO 2023 – Components indicating requirement for built up and/or raw space. The Organisers Group consisting of representatives from ACMA, CII & SIAM will do allocation of space. Allotment will be done on "first come – first serve" basis strictly subject to receipt of advance and payments within the above categories / defined rules. The decision of Organiser on space allotment is final.
- c) The Exhibition will be spread in New Halls (2-5) of Pragati maidan, New Delhi.
- d) Application for space, may be made in combinations/ multiples of contiguous plots/ booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.
- e) Domestic Exhibitors should pay in Indian Rupees by Demand Draft/Cheque payable at New Delhi favouring **Confederation of Indian Industry, New Delhi** as per schedule. Rental includes passes for staff manning stands during the Fair as per the eligibility and one free entry in the Fair Catalogue.
- f) **Filling Up of Forms:** It is mandatory to fill the form completely. Incomplete forms will not be entertained. Do not leave any items blank. In case of not relevant please write NA (Not Applicable).
- g) Wherever Indoor raw Space is allocated, the exhibitor will have to erect the stand at their own cost in line with "The Rules and Guidelines for Design and Construction of Stand" for AUTO EXPO 2023 - Components.
- h) The Organiser reserves the right to reallocate space, change the layout, change the stand nos., add or delete corridors in Space Plans that may affect some exhibitors stand orientations. The Organiser's decision shall be final. The Organiser reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of AUTO EXPO 2023 - Components in New Delhi during the AUTO EXPO 2023 - Components.
- i) **The Contract:** The Exhibitor enters into a contract upon submission of this document. The Company (prospective exhibitor) agrees to participate at AUTO EXPO 2023 – Components and to abide by the rules and regulations & bye- laws, handed out by Auto Expo - Components Secretariat to the Exhibitor, before the exhibition. Upon any breach of contract by the Exhibitor, the Exhibitor is liable to pay the space rentals in full, to the organizer. None of the exhibits on display or present at the exhibition premises infringe, or is likely to infringe, any patent, trademark, copyright and other intellectual property rights of any party and agree that in the event of any breach, this contract may be terminated by the organisers unilaterally. In such an event, the exhibitors shall indemnify the organisers against all costs, claims & demands.
7. **Damage to exhibition venue:** The Exhibitor will be required to make good all damages, (or make payment in lieu thereof) to the fair ground facilities/ building etc. incurred during setting up / fair period and/ or dismantling period.
8. **Use of Display Space:** Without the express written permission of Organizer, Exhibitor may not (i) sublet, subdivide or assign its space, or any part thereof, (ii) purchase multiple booths for the purpose of subletting or assigning to third party, or (iii) permit in its booth any non-exhibiting company representative. In case of failure to comply with this provision; Organizers reserves the right to cancel the participation and forfeit all the payment.
9. **Electricity:** Available at 230V Single Phase and 400 V. Three Phase A.C. 50 Cycles. **Charges:** Built-up – Additional requirement @ INR 5,000/- per KW: Raw Space INR 5,000/- per KW – Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision. Exhibitors requiring special lighting /power to demonstrate machinery would need to apply with full details latest by 30th November 2022 (or immediately, if application is sent after this date). The delay in submission will attract surcharge (for details, refer Form 4). Electricity will be provided at a suitable point near

exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost only, through a licensed contractor. The Organiser will provide general lighting in indoor & open areas.

- 9 a) **Temporary Electricity:** is the electricity required by exhibitor during construction / dismantling period. This will be charged separately on requirement and duration basis. For more details please refer to Exhibitor Services Manual or contact Secretariat.
10. **Mezzanine Construction:** 20% of the area for Construction of Mezzanine is permitted for stands above 100 sqmts only. Extra rentals at 50% of raw space costings will be charged separately. For details refer to Exhibitor Manual.
11. **Cancellation:** By signing and concluding of this contract, the exhibitor hereby agrees to indemnify the organizer for the losses at the following rates, in case of withdrawal of participation OR reduction of space at a later stage
 - * From 05th April to 31st May 2022: at 50% of total rentals
 - * From 01st June to 31st August 2022: at 75% of total rentals
 - * From 01st September 2022 onwards: with the full stand rentals.
12. **Approval for Design of Stand:** The stand design drawings complete with details of exhibits, electricity and other installation, in 4 copies, should be submitted for Organiser's approval, latest by 15th December 2022. **A penalty of INR 50, 000/- will be levied on drawings received after this date.** In case of non-receipt of stand drawings by 15th December 2022, the Organisers are at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.
13. **Sale of Exhibits:** are subject to Government approvals (to be taken by exhibitors and submit the copy to organizers) and fulfilling tax formalities of relevant Government Authorities. Exhibits on display will be allowed to be removed only after the closure of the show.
14. **Removal of any Exhibit:** during the fair period is prohibited.
15. **Clearance of Exhibits:** All Exhibits including stand material to be removed by 0800 hrs on 16 January 2023. After closure of Exhibition on 15 January 2023, organizer will not be responsible for loss / theft of any of the exhibits or penalty by venue authorities if Exhibitors fail to comply with this date.
16. **Handling of Exhibits Customs and Import Procedures:** The ORGANISER will appoint official clearing and freight forwarding agencies for AUTO EXPO 2023 - Components who will assist in handling customs formalities, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Fair Grounds by agencies other than the official clearing and forwarding agents is strictly prohibited.
17. **Duty Free Temporary Importation of Exhibits:** This facility is extended only to Overseas Exhibitors in AUTO EXPO 2023 - Components who have registered by remitting space rent in foreign exchange.

If any one or more of the exhibits displayed by the domestic exhibitor is imported, under duty free temporary importation facility, the USD rate will be charged.

18. **Possession of Stands:**
 - a) Built Up Space – 11 January 2023, 1000 hrs
 - b) Raw Space – 10 January 2023, 1000 hrs
19. **Stand Completion:** By 1700 hrs on 11 January 2023 with all exhibits in position.
20. **Exhibitor Catalogue Entry:** All Confirmed Exhibitors will get a free entry in the AUTO EXPO 2023 – Components Exhibitor Catalogue. Exhibitors are required to submit the Form No. 3, duly filled in, as per schedule.
21. **Advertisement in the Exhibitor Catalogue:** All Exhibitors are invited to advertise in the Exhibitor Catalogue. The rates for advertisements in the AUTO EXPO 2023 - Components Catalogue are given below. Exhibitors are required to return the Form No. 2 duly filled in along with advertisement material as per schedule. The last date for application for advertisement is 15th December 2022.

Colour – Full Page	INR 80,000.00
Back Cover	INR 3,50,000.00
Inside Front Cover	INR 1,80,000.00
Inside Back Cover	INR 1,50,000.00
Page Facing Inside Back Cover	INR 1,00,000.00
Banner Advertisement (For details, please mail Secretariat)	INR 2,50,000.00

22. **Insurance:** Against all ascertainable risks – from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will, in no way, be responsible.
23. **Security:** While general security will be provided at entry / exit points of the halls on all days; exhibitors are advised to keep security during construction / dismantling days for safeguarding their exhibits. Security Guards inside the Stands/Halls not allowed at night during exhibition days.
24. **Photography:** The Organiser reserves the right to photograph/video shoots any stand/ exhibit for their use.
25. **Settlement of Dues & Stand Possession:** All expenses chargeable to an exhibitor must be settled before taking possession of the stand. In an event of balance payment, organiser reserves right to refuse possession to any exhibitor.
26. **Force Majeure:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of natural calamity, war, fire, national emergency, labour dispute, non-availability of exhibition premises, change in government's/regulatory policy, government order, epidemic, pandemic, public health and safety emergency, quarantine, outbreak of any infectious disease, deceleration of containment zones in case of outbreak of any infectious disease (including but not limited to COVID-19), Central or State Government announced lockdowns, civil protests or demonstration, blockage of public road or passage or any of the cause not within the control of the Organisers, the Organisers may, at their own discretion refund the space rental paid by the Exhibitor, or part thereof, but shall be under no liability of any action, claim for losses or under obligation to refund space rental or any borne by exhibitor for participating at the above said event.

The rules stated herein above shall be governed by and construed solely and exclusively in accordance with the laws of India. The courts at New Delhi shall have the exclusive jurisdiction with respect to any disputes in relating to the subject matter hereof.

27. **Taxes:** Taxes will be charged as per the prevalent taxes applicable under the advice of Government of India during final billing i.e (January 2023)

DISCOUNT FORM (FORM 1A)



16th **AUTO EXPO** 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers



16th **AUTO EXPO** 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India



**FORM NO 1A
DISCOUNT
(To Accompany Form 1)**

Company / Organization.....

Contact Executive.....**Designation**.....

A) LOYALTY DISCOUNT

- Amount of Space rental for participation at Auto Expo 2023 - Components

LESS:

- Loyalty Discount (For Participation at Auto Expo 2016, 2018, 2020) = 3%
Participation details YEAR 2016 / 2018 / 2020 (Mandatory to be filled)
 - a. Space booked in 2016 _____ in Hall No. _____
 - b. Space booked in 2018 _____ in Hall No. _____
 - c. Space booked in 2020 _____ in Hall No. _____

INR / USD

**AMOUNT AFTER DEDUCTION OF LOYALTY DISCOUNT
NET RENTAL (After Discount)**

B) SPECIAL GUIDELINES:

- **Early Bird Booking closes on 30 April 2022.** The early bird booking is open to Member companies of ACMA and CII who have participated in Auto Expo 2020 - Components and will qualify under the scheme on submission of Form No.1, Form No.1A & by depositing requisite payment. Please refer General Exhibitor Rules in Form No.1, Page 2 for Cancellation Policy.
- The legal entity will only be eligible for the Loyalty Discount. Loyalty Discount is subject to continuous participation (as mentioned in Item A above) without any absence.
- The above discount is subject to receipt of payments within the stipulated deadlines, as per "Space Booking Procedure" (refer General Exhibitor Rules – Page 2 of Space Booking Contract Form)
- Confirmation of bookings and allocation of space will be made on "first-come-first serve" basis. Exhibitors may indicate their preferences of location. Preference of location is considered as per the Seniority/loyalty of the exhibitor, subject to receipt of booking with requisite payment within the stipulated time. The decision of the Organiser in this case will be final.
- The Layouts will be shared after receipt of confirmed bookings under Early Bird Category and allocation shall be done as per the criterion defined.
- For ascertaining discount, organizers may request exhibitors to furnish documents of their participation at respective editions. In absence of such documents, organizers may refuse discount.



ADVERTISEMENT FORM (FORM 2)


16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers


16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

ACMA

Automotive Component Manufacturers Association of India



Confederation of Indian Industry

SIAM

Society of Indian Automobile Manufacturers

12-15 JANUARY 2023
Pragati Maidan, New Delhi, India**MAIL TO :****R. Karthik (Mr.)**Confederation of Indian Industry
Plot No. 249 F, Sector 18
Udyog Vihar Phase IV,
Gurgaon 122 015, Haryana, India
Tel: +91 124 401 4060 – 67
Email : r.karthik@cii.in
Website : www.autoexpo.in**APPLICATION FORM FOR
ADVERTISEMENT
IN
EXHIBITOR CATALOGUE****FORM 2****DEADLINE****15 December 2022****THE BUYER'S GUIDE**

- While the Auto Expo 2023 - Vehicles is planned at Greater Noida (India Expo Mart) from 13 to 18 January, 2023; the "Auto Expo 2023 - Components" is scheduled from 12-15 February 2023 at Pragati Maidan, New Delhi, India. The Buyer's Guide (catalogue) will list and provide detailed information of all companies / organizations who participate as Exhibitors in the Auto Expo 2023 – Vehicles and Auto Expo 2023 - Components. The catalogue will be distributed to a wide range of business officials, diplomats, government officials and embassies. The "Auto Expo 2023" Exhibitor Catalogue therefore will act as a valuable Buyer's Guide during and after the exhibition.
- The 16th Auto Expo 2023 Exhibitor Catalogue gives an opportunity to both Exhibitors and Non – Exhibitors to project their Corporate Image to the Automotive World by advertising in the Exhibitor Catalogue.

GENERAL CONDITIONS

- Advertising opportunities in the "Auto Expo 2023" Exhibitor Catalogue are available to exhibitors and non exhibitors.
- The submission of this form by the Company / Organization shall constitute a firm order to the Organiser.
- Order will be accepted by the Organiser provided it is received along with Demand Draft for the full amount in advance, payable to the CONFEDERATION OF INDIAN INDUSTRY, New Delhi. Advertisement in the catalogue is not guaranteed unless this condition is fulfilled.
- Overseas Advertisers can remit the payment in USD through Bank transfer as per the details given below

Remittance Details

Beneficiary : Confederation of Indian Industry
Beneficiary Address : 23, Institutional Area, Lodhi Road,
New Delhi 110003 INDIA
Account No.: 52205035775
Name of the Bank: Standard Chartered Bank
23, Narain Manzil, Barakhamba Road
New Delhi 110 001 India

Swift Code : SCB LINBB DEL
IBAN No for GBP: GB42SCBL60910451997017
IBAN for EUR: DE18512305000018506203
ABA NUMBER (USD): 26002561
Sort Code of SCB London: 609104

- Rates shown are payable strictly net, without deduction, discount or agency commission.
- The catalogue will be printed in offset printing.
- Advertisement Material: **All the advertisement material should be submitted in a high resolution PDF format** along with sample print-out in the following sizes.

	Height	Width
➤ Print Area	24.5 cms	x 18 cms
➤ Overall Area	28 cms	x 21 cms
➤ Banner Advertisement	10 cms	x 68 cms

- The last date for submission of advertisement material is **15 December 2022**.

ADVERTISEMENT RATES**For Full Page Advertisement*

	INR	USD
1. Inside pages	80,000.00	2000
2. Back Cover	3,50,000.00	8500
3. Inside Front Cover	1,80,000.00	5000
4. Inside Back Cover	1,50,000.00	4000
5. Page facing Inside Back Cover	1,00,000.00	3000
6. Banner Advertisement **	2,50,000.00	7000

** Please note that GST @ 18 % will be charged extra as applicable.**** A unique opportunity to highlight your products. The supporter will get an advertisement banner on alternate pages of exhibitor listing in Exhibitor Catalogue for maximum of 10 pages.***ADVERTISEMENT ORDER**

I / We have read the General Conditions for advertisement in the catalogue and confirm that they are acceptable to us. I enclose the Bank Draft/Cheque No. payable at Delhi. Remittance _____ dated _____ for INR /USD _____. TDS Deducted: _____

The Advertisement Material is enclosed as per the specifications and formats mentioned.

Signature: _____ Name: _____ Designation: _____

Company Seal _____

Company Name: _____

Address: _____

Tel: _____ Mobile: _____ Email: _____

TIME SCHEDULE

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

Time Schedule

1. Early Bird Booking closes	30.04.2022
2. Priority Booking Closes	15.06.2022
3. Space Booking Closes (or availability of space)	31.08.2022
4. Early Bird Allocation begins	18.09.2022
5. Final Allocation (Subject to availability)	18.10.2022
6. Deadline for Balance payment	01.11.2022
7. Deadline for Form 3 – Exhibitor Catalogue Entry Form	30.11.2022
8. Deadline for Application for Power Requirement	30.11.2022
9. Deadline for Submission of Stand Design	15.12.2022
10. Exhibitor Badges Request Form Submission	15.12.2022
11. Deadline for Form 2 – Exhibitor Catalogue Advertisement	15.12.2022
12. Deadline for Sponsorship Form Submission	15.12.2022
13. Deadline for Artwork Submission for Advertisement & Sponsorship	15.12.2022
14. Possession for Raw Space Exhibitors	10.01.2023
15. Possession for Built-up Space Exhibitors	11.01.2023
16. Inauguration	12.01.2023
17. Issue of Exit Pass to Exhibitors (1100 hrs onwards)	15.01.2023
18. Exit Pass Sign & Distribution (1600 hrs onwards)	15.01.2023
19. Dismantling (Overnight Dismantling) starting at 1830 hrs	15.01.2023
20. Removal of all Exhibits & Final Vacation of Halls – (Before 0800 hrs)	16.01.2023

SPECIAL INSTRUCTIONS

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India



Special Instructions & Important Information

DURATION OF THE EXHIBITION

Auto Expo 2023 – Components is scheduled from 12-15 January 2023, with the following schedule:

- **Inauguration: Thursday, 12th January 2023**
- **Special Invitees (including government) and Overseas Delegates can be invited to have a special visit on First Day (12th January 2023).**
- **Regular Visitors: Thursday, 12th to Sunday, 15th January 2023**

EXHIBITION TIMINGS:

- 1000 Hrs to 1800 Hrs during 12-14 January 2023.
- Registration and entry to the venue will be closed by 1730 hrs. on every day during exhibition period.
- Last Day i.e. 15 January 2023, exhibition will be closed at 1700 hrs. Registration counters and entry to the venue will be closed by 1630 hrs on 15 January 2023.

SPACE BOOKING DOCUMENTS:

1. **Space Booking Guidelines** – Please read the “**General Exhibitor Rules**” given in Page 2 of Form No.1; “**Special Guidelines**” given in Form No.1A and “**Special Instructions and Important Information**” given in this document, to understand various guidelines and important information related to your participation. **It is advised to go through the above information before filling the space booking documents for Auto Expo 2023-Components.**
2. **Form No.1** (Space Booking Contract) & **Form 1A** (Discount-as per eligibility) are **statutory requirements** (for audit purposes) and all participants are advised to submit these forms along with their space booking requests. **Booking requests received without these forms will be treated as incomplete, and will not be eligible for priority status.**
3. **Filling Up of Forms** - it is mandatory to fill all the items of the space booking contract form. In case any of the items are not relevant, please write NA (Not Applicable). **Incomplete forms will not be entertained.**

4. Please ensure that the space booking document is accompanied by the requisite advance payment to ensure your priority status. Kindly note, any outstanding for the participation of your organisation at last editions i.e Auto Expo 2020 – Components or Auto Expo 2018 - Components, needs to be cleared before applying for this edition. In case of outstanding is not cleared, the process for allocation of your stand will not be initiated.
5. Please make a note of important dates given in the “Time Schedule” and ensure payments are made on time and documents are submitted before the deadlines.

SPACE ALLOCATION:

Allocation of space to the eligible participants will be strictly on “**first-come-first-serve**” basis on receipt of formal booking and requisite payment. The decision of Organiser on space allotment is final. Please refer to the “Time Schedule” sheet of space booking documents for date of allocation of space to early bird category of exhibitors. Please note, any request from exhibitor on preference of location is not a confirmation of allocation.

MEMBER COMPANIES:

Member Companies means any companies/organizations having registered as members of the following Auto Expo organizers:

1. Automotive Component Manufacturers Association of India (ACMA)
2. Confederation of Indian Industry (CII)

Prospective exhibitors applying to avail member rates need to submit the membership number in the prescribed column of Space Booking Contract Form 1. Booking documents received **without membership number will be treated as NON – MEMBER**, and will not qualify under the Early Bird Category.

TEMPORARY ELECTRICITY:

Temporary Electricity is provided on request from exhibitors and their agencies working in their stand during construction / dismantling period at an extra cost. The charges for temporary electricity is per KW per day basis. For more details please refer Exhibitor Services Manual or contact Secretariat. **Exhibitors are advised to apply for temporary electricity in advance, to avoid delay during construction time.**

SAFETY REGULATIONS:

Safety regulations relating to technical services, labour, safety and accident prevention, health and safety of public at large including but not limited to measure for prevention and control of COVID-19 or any other infectious diseases must be followed by the Exhibitors at all the time. Proper safeguards must be provided for exhibits protection against spark, fire, heat etc.

-----*****-----

CONTACT DETAILS

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers

16th AUTO EXPO 2023

COMPONENTS

12-15 JANUARY 2023

Pragati Maidan, New Delhi, India

For further details, please contact:

Confederation of Indian Industry

Trade Fairs Division

249-F , Sector 18, Udyog Vihar Phase 4 Gurgaon - 122 015
Haryana, INDIA

Tel: +91-124-4014060-65

Website: www.autoexpo.in | www.cii.in | www.cii.tradefairs.in

Roy Jacob
Email: roy.jacob@cii.in

Neelam Bhagat
Email: neelam.bhagat@cii.in

Amar Yadav
Email: tfd.events@cii.in

Automotive Component Manufacturers Association of India

The Capital Court, 6th Floor, Olof Palme Marg, Munirka,
New Delhi : 110 067

Tel: +91-11-26160315

Website: www.acma.in; www.autoexpo.in

Rajat Gaur
Email: rajat.gaur@acma.in

www.autoexpo.in

ACMA
Automotive Component Manufacturers Association of India

CII
Confederation of Indian Industry

SIAM
Society of Indian Automobile Manufacturers

Accredited by
@OICA
The International Organisation
of Motor Vehicle Manufacturers

16th AUTO EXPO 2023
COMPONENTS
12-15 JANUARY 2023
Pragati Maidan, New Delhi, India