

3<sup>rd</sup> July 2020

To: All Members in Northern Region



*First Ever Virtual Competition Initiative*  
**17<sup>th</sup> QUALITY CIRCLE COMPETITION**  
**THURSDAY, 20<sup>th</sup> AUGUST, 2020**

ACMA – Northern Region is pleased to bring it to members the much-awaited Annual Regional QC Competition, scheduled for Thursday the 20<sup>th</sup> August 2020.

*In the view of safety of the participants and to avoid the infection and spread of Covid-19, this year's QC competition is being organised "Online" for the first time by ACMA.*

ACMA's QC Competition over the years has become a much-awaited event giving fair chance to all members including the SSI companies to share and showcase efforts being taken for problem solving and promoting QC as a culture.

The Jury, as in the past would be invited from the OE circles.

We are also pleased to inform you that the **National QC Competition**, this year would be **hosted by the Southern Region on 28<sup>th</sup> August 2020** – again an online version.

*The online competition platform will enable more number of teams to participate, as it eliminates the need for travel.*

Being the first ever Online edition of the Competition, there are few changes, as under:

- The competition would be organized in a Digital platform (e.g. Zoom, Google meet, etc.). Members would be informed of the finalized platform separately in advance.
- Presentation Time slots would be assigned to each team for participation that would be communicated one day prior to the event, to the participating teams.
- Winners would be announced in an online **Valedictory Session** on the **20<sup>th</sup> of August 2020**.
- Jury's decision would be final and cannot be challenged.

- Participation Certificates for competing teams would be couriered to companies post the event upon receiving full payment towards participation fees.
- Regional Winners Trophy would be handed over to the team through the Company's Management.

To ensure an inclusive growth, a level playing field at the competition has been provided to members from the Small Sector to actively participate and promote QC activities. SSI members stand to gain a lot by competing in the QC Competition as they would be able to show-case what steps they have taken to enhance quality and employee involvement and at the same time would also be able to witness presentations of other companies both SSI and Large & Medium companies. Experts views and suggestions from the Panel of Jury Member will be an added advantage to carry it forward.

We, hereby, invite members to participate actively by sending-in their teams to participate at this event.

**Please note that First Three Position Winners from the Regional Competition would be eligible to participate at the National level QC Competition, as always.**

**Please follow the Guidelines enclosed while nominating teams.**

#### **Guidelines: As a Team**

- Member companies with plants in the Northern Region, who are interested in nominating QC Team(s) should complete and return the enclosed Reply Form along with a One-page QC Synopsis latest by **1700 hrs.** on or before **Friday, 31<sup>st</sup> July 2020.**
- Teams would have to adhere to and make presentations online as per the given Guidelines.
- Companies have to ensure good internet connectivity on the date of the event for smooth functioning of the competition.
- The Team would have to install the required application on its laptop and share the screen for making their presentation, with their camera option on.
- **The Team would have to necessarily log-in with their Team Name & Company Name only.**
- A QC team can not have more than 6 members (1 Facilitator + 5 members).
- Please note Teams with Workmen/Women Associates and Diploma Holders qualify to compete at the competition. There will be different assessments for Diploma holders & Workmen/women Associates.
- Companies with dues to ACMA like Membership Subscription for 2020-21, should have cleared all their dues to become eligible for participation at the QC Competition.

In order to motivate the teams further and encourage more participation from the membership, we added more awards since last few years. Accordingly there will be 6 Awards categories as stated below:

- a) Overall Best 3 nos. who wins the First 3 positions of the QC Competition, separately for SSI as well if we receive enough participation from SSI companies.
- b) Best 3 Presentations under each category of Cost Reduction, Facility Improvement, Productivity Improvement, Safety & Customer Complaints, depending on the number of entries received under each Category.

<u><b>QC Winners</b></u>			
<b>Overall Quality Circle Competition Winners (includes the categories stated below in addition to Quality Improvement)</b>	<b>First Position</b>	<b>Second Position</b>	<b>Third Position</b>
<u><b>Category Winners</b></u>			
Cost Reduction	First Position	Second Position	Third Position
Customer Complaints	First Position	Second Position	Third Position
Facility Improvement	First Position	Second Position	Third Position
Productivity Improvement	First Position	Second Position	Third Position
Safety	First Position	Second Position	Third Position

**Registration Details of Quality Circle Competition (For Members Only)**

*For Q C Circle Team*

- ◆ Member Companies with plants in Northern Region only will be eligible to participate.
- ◆ Rs 3,000/- + taxes as per govt. rules, per team for a SSI members (total 6 members including Team Leader/Facilitator)
- ◆ Rs 5,000/- + taxes as per govt. rules, per team for Medium & Large member (total 6 members including Team Leader/Facilitator)
- ◆ Companies with no dues to ACMA towards its Membership Subscription for 2020-21 will only be eligible to participate.
- ◆ Please follow the Guidelines enclosed while nominating teams.
- ◆ Teams with Diploma Holders / Engineers will be evaluated upon a higher level of tools application & knowledge and will have a different weightage criteria as decided by the Jury including problem selection, Observations, analysis, action, savings, checks, standardization etc. This is to ensure a level playing field for a healthy competition.

- ◆ A QC team should not have more than 6 members (1 Facilitator + 5 members).

**For Participation as Delegates: Rs. 590/- (Including GST) per delegate will be charged.**

**Note:-** Companies has to pay the full payment in advance to register themselves for the competition through payment link given below

**Online Payment Transaction -:** <https://www.acma.in/payment-online.php>

While making the payment please put 0000 (Zero) in Tax Invoice No. column while processing for the payment. Please mail us the screen shot of the payment transaction at the email id's given on the reply form to cross check it.

**Sponsorship for the Competition:**

A special package for membership has been worked out for **sponsoring** the event. The benefits that will accrue to the Sponsors are attached in **Annexure I**.

<b>Principal Sponsor Rs. 30,000/-</b>	<b>Associate-Sponsor Rs. 20, 000/-</b>	<b>Co-sponsor Rs. 10, 000/-</b>
Entry of Two QC Teams presentations at the Regional QC Competition (max 6 members in a team).	Entry of One QC Team presentation at the Regional QC Competition (max 6 members in a team).	Entry of One QC Team presentation at the Regional QC Competition (max 6 members in a team).
Entry of 20 Delegates to witness the Regional QC competition online.	Entry of 15 Delegates to witness the Regional QC Competition online.	Entry of 5 Delegates to witness the Regional QC Competition online.
Company Name and logo would be displayed online during changeovers and breaks. <u>Branding opportunity at Regional QC Competition</u>	Company Name & logo would be displayed online during changeovers & break. <u>Branding opportunity at Regional QC Competition</u>	Company Name & logo would be displayed online during changeovers & break. <u>Branding opportunity at Regional QC Competition.</u>
Will get branding opportunity at the <b>National QC Competition</b> by way of display of Company Name and logo online during changeovers and breaks.		
20 delegates to witness National Competition online.		

May I request you to take advantage of the opportunity and confirm your teams' participation **immediately** over E-mail thru **"Reply Form 1" latest by 25<sup>th</sup> July 2020**. The Confirmations along with the other necessary details such as **QC Team Name, members of the team, their educational qualifications, etc.** should be sent-in through the attached **"Detailed Reply Form 2", latest by Friday, 31<sup>st</sup> July 2020 along with the necessary participation fee.** **The topic & soft copy of the presentation should reach us via mail latest by Monday, 10th August 2020.**

Looking forward to your active participation / nominations at the event.

Sd../-  
Regional Secretary

Encl.:

- Guidelines for QC Teams
- Reply Form 1
- Detailed Reply Form 2
- Format for QC Presentation Synopsis
- Sample Presentation Template for QC

Circular No: Online

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